

Instructions to Log in NetLearning

STEP 1:

USERNAME: Identification Number (ID#):

- **Southeastern Health Employee:** Login Username ID# will be on your badge
 - Employee will exclude the first digit of their badge number Example (112345) will be 12345
- **Student:** Login Username ID# will be your student ID# that was assigned by your school
- **Faculty:** Login Username ID# will be your assigned Faculty ID#
- **Non-Southeastern/Contract Employee:** Login Username ID# will be on your badge; must add additional (5) in front of your ID#. Example (500123) will be 5500123

STEP 2:

PASSWORD: last name, first initial (no spaces and all lowercase) John Doe example (doej)

For NetLearning 1st time Login, you will be prompted to change your password. Use a password you will remember.

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- For Southeastern Health Employees, see Net Learning instruction sheet below for logging into Net Learning via the Southeastern Health Intranet.
 - For Faculty, Student, Non-Southeastern/Contract Employees **who do not** have access to our SRMC Intranet; please click on the link below or type the link into your web browser to reach the log in page for Net Learning.

<https://login.healthcaresource.com/srmc/LogOn>

← Click on link or copy & paste

SEE ILLUSTRATION BELOW

Logging into NetLearning via SeHealth Intranet Page

1 Click "To Access NetLearning Here"

2 Click "Go To Application"

3 For SRMC Employee Login

4 For Student or Non-Southeastern/Contract Employee Login

- Click down arrow beside Green People to open NetLearning Tab.
- Click on myNetLearning

1 Click Here

- The **To Do List** tab is selected by default
- Scroll down the page to find courses/classes assigned

2 Click Here

3 Click Here